

APPENDIX B-3

**CLINICAL SITE APPROVAL REQUEST: MARRIAGE, COUPLE, FAMILY
COUNSELING AND THERAPY
COUN 690/693 OR 694/695**

Student Name _____

Current Address _____

Home Phone _____

Work Phone _____

Cell Phone _____

Email _____

Clinical Site Name _____

Clinical Site Address _____

Proposed Site Supervisor's Name _____

Clinical Site Phone / Extension of Supervisor _____

Site Supervisor's Email Address _____

Supervisor's VITA/Resume (Please submit an abbreviated professional VITA or resume or use the attached form)

Below is the summary of Practicum (COUN 690) and Internship (COUN 693/694/695) experience requirements. Advanced Internship activities should build upon and exceed those engaged in during COUN 690 Practicum.

Students will learn about or participate in the following subjects and activities:

- 1) Collaboration with other mental health professionals
- 2) Organizational policies and procedures of the agency, including pertinent ethical and legal issues
- 3) Crisis intervention policies and procedures used at the agency
- 4) Individual and group counseling, including parenting skills training and relationship enhancement
- 5) Marriage, couple and family counseling and therapy
- 6) Case management
- 7) Initial intake procedures from a system's perspective
- 8) Culturally sensitive service and counseling modalities to serve the culturally diverse members of the community
- 9) Program design, implementation and evaluation
- 10) Consultation
- 11) Referral services
- 12) Client advocacy
- 13) Assessment of clients utilizing diagnostic tools that are appropriate for the agency
- 14) Assessment of marriage, couple, and family functioning
- 15) Documentation and record keeping
- 16) Complete a 720 hour clinical experience, including 280 hours of direct service work. A minimum of 140 hours (20 hours during Practicum and 120 hours during Internship) of the direct service must be in relational work.
- 17) Includes a minimum of one (1) hour each week of individual supervision by the Site Supervisor
- 18) Allows student to obtain audio-and/or videotapes of student's interactions with clients for use in supervision (on campus individual supervision, on campus group supervision, and on site supervision)

Describe any additional activities the student will be engaged in at the site during Practicum and Internship.

Policies, Procedures and Professional Practice Agreement

This is to confirm that the counseling activities I undertake as part of my supervised field experience for the Department of Counselor Education at The College of New Jersey, Ewing, New Jersey will be subject to the policies, procedures and professional practices of my field site.

Student's Signature

Date

Clinical Site Supervisor's
Signature

Date

Clinical Coordinator's Signature

Date

Return to: Clinical Coordinator
 Department of Counselor Education
 The College of New Jersey
 PO Box 7718
 Ewing, NJ 08628-0718 Phone: 609-771-2119